

**ATHE Operations Committee and Governing Council Actions
August – November 2006**

The ATHE Governing Council and Operations Committee unanimously approved the following motions between August 1 and November 13, 2006:

The ATHE Operations Committee unanimously approved the following actions on August 1, 2006.

MOTION: from Melanie Blood, Bill 2nd, accept OC minutes of January to July 2006.

We accomplished a lot through online voting, but these must be unanimous, therefore we wait for some votes for conference calls.

MOTION: accept Treasurer's report. Steve 2nd. Unanimous

The ATHE Governing Council unanimously approved the following actions on August 2, 2006.

MOTION: Approve GC minutes, Bill 2nd. Unanimous approval.

MOTION: Approve the treasurer's report, 2nd Deborah. Unanimous approval.

2 MOTIONS: From Jeannie Woods, PDC

- A motion to approve the creation of a new task force charged with exploring how ATHE could and should maintain its connection to the CASTL (Carnegie Academy for the Scholarship of Teaching and Learning) program. The SOTL/CASTL Task Force will explore opportunities and come up with a suggested course of action for the next several years, based upon its examination of the opportunities and knowledge of ATHE's previous involvement in and commitment to SOTL and CASTL. Members of the task force would be:
 - Kathleen Perkins (Chair), Columbia College of Chicago,
 - Patricia Downey, University of North Dakota
 - Anne Fletcher, Southern Illinois University
 - Richard Gale, Carnegie Foundation for the Advancement of Teaching

- A motion to approve the following persons as members of the Professional Development Committee
 - Jeff Wax co-chair of the Mentorship Subcommittee
 - Anne Fletcher co-chair of the Pedagogy Subcommittee
 - Jeffrey Huberman co-chair of the Chairs and Deans Subcommittee
 - Christopher Krejci co-chair of the Graduate Student Subcommittee

- Eng-Beng Lim: member of the Pedagogy Subcommittee
- Douglas Jones member of the Graduate Student Subcommittee
- Noreen Barnes member at large of the PDC
- Sally Shedd member at large of the PDC

n.b. These new members replace those rotating off the committee. Appendix A of this report summarizes the recommended committee list for 2006-2007.

MOTION from Michael Ellison to thank all the people who have worked on this conference committee, 20th anniversary committee, seminars, GC and conference committee.

Bill 2nd all consent agenda. Passed Unanimously.

The ATHE Governing Council unanimously approved the following action on August 6, 2006.

MOTION: approve adding Melanie Blood, Lindy Bumgarner, Christin Yanacci to the 2007 Conference Committee. Unanimous.

The ATHE Operations Committee unanimously approved the following actions on Sept. 7, 2006:

MOTION: from Judith, accept OC minutes of Aug. 1, 2006. Julie 2nd. Passed Unanimously.

CONSENT MOTION: from Bill, accept the following committees:

Finance Committee from Bill Doan

Gail Humphries-Mardirosian
 Lisa Wilson
 Frank Trezza
 Barb Parisi

Nominations Committee Appointments from Karen Berman

Kent Neely - Chair
 Kathy Ervin

Electronic Technology Committee from Judith Sebesta

Josh Abrams	Nadja Masura
Tim Connors	Michael O'Hara
Kathryn Farley	David Saltz
Sean Kelly	Steve Schrum
Gary Maciag	Shaun Sewell
Sara Marcus	

Strategic Planning Committee from Suzanne Burgoyne

Bill Doan
Jon Fraser
John Harris
Jorge Huerta
Nathan Matthews
Barbara Parisi
Steve Peters
Trish Ralph
Fred Rubeck
Karen Berman (ex officio)

Research and Publications Committee

Ric Knowles Chair
Mary Karen Dahl
Josh Abrams (PSFG)
Jonathan Chambers (ed. TT)
John Fletcher (T&C)
Lance Ghavari (R&T)
Jean Graham-Jones (ed., TJ)
Joan Harrington
D.J. Hopkins (DR)
Ric Knowles (VP R&P--chair)
Sonja Kuftinec (perf rev ed, TJ)
Mary Jo Lodge (MT/D)
Heather Nathans (ATDS)
James Peck (rev. ed. TJ)
Ramon Rivera-Servera
Kay Ryan (secretary)
David Saltz (co-ed, TJ)
Shaun Sewell (ed, athe News)
Sandra Shannon (co-ed, TT)
Harvey Young (BTA)

Search Committee for Co-editor, Theatre Topics

Jonathan Chambers
Ric Knowles (chair)
Jim Peck
Sandra Shannon
Dorothy Chansky

PDC's Writing Mentorship Program

Leigh Clemons Co-chair

Membership & Marketing Committee

Macaela Carder
Teresa Kasperick

Sean Kelly
Angela Konrad
Julia Listengarten
Irma Mayorga
Mike Cryer
Paige McGinley
P. Gibson Ralph
Corey Roberts
Suzanne Shawyer
Vidhu Singh
Tim Good
Wendall Stone
Barbara Parisi
Shaun Sewell

Michael 2nd. Passed Unanimously.

MOTION: from Judith, Add 4 FTP (File Transfer Protocol) accounts to our current number of 6, for a total of 10 and a total cost of \$431.40 for 12 months, to enable more FGs to post their websites to the ATHE server.

Bill 2nd. Passed unanimously.

MOTION: from Judith, Approve contracting with the company "Bolderwomen" for a period of six months to manage the website and listserv changes and updates, with a re-evaluation of the status of the contract to occur after the end of said period. Estimated time/costs will be 1-3 hours per week at a discounted non-profit rate of \$40/hr.

Julie 2nd. Passed Unanimously.

MOTION: from Judith, Approve Shaun Sewell's proposal to manage website content for ATHE.

Nina 2nd Passed Unanimously.

MOTION: from Nina, Delay decision on where to hold Mid-year meetings.

Michael 2nd. Passed Unanimously.

MOTION, from Bill: Accept the CCC contract for 07-08.

Julie 2nd. Passed Unanimously.

The ATHE Operations Committee unanimously approved the following actions on Nov. 2, 2006:

MOTION: from Judith, accept minutes of Sept. 7 OC conference call, 2006. Bill 2nd. Passed Unanimously.

CONSENT MOTION: to approve the following committees. Bill 2nd. Passed Unanimously.

External Funding Committee from Julie Rae Pratt:

Julie Rae Pratt
Suzanne Burgoyne
Jay Etelstein
Barbara Parisi
Timothy Schaffer

2007 Awards Committee Chairs from Lionel Walsh:

Outstanding Teacher of Theatre in Higher Education
Judith B. Williams, University of Florida

Research Award for Outstanding Article
David Roman, University of Southern California

Research Award for Outstanding Book in Theatre Practice and Pedagogy
Ric Knowles, University of Guelph

Excellence in Editing Award
Kevin Wetmore, Loyola Marymount University

Jane Chambers Playwriting Award
Priscilla Page, University of Massachusetts at Amherst

David Mark Cohen Playwriting Award
Dennis Black, University of North Carolina at Charlotte

Focus Group Representative for Career Achievement Awards
Frank Trezza, SUNY New Paltz

MOTION: from Bill: Pledge \$3500 to sponsor an August Wilson conference described below: Nina 2nd. Passed Unanimously.

Rationale

The conference is being presented by the David C. Driskell Center for the Study of the Visual Arts and Culture of African Americans and the African Diaspora (Univ. of Maryland). **They have a number of sponsors/programs that will be working with the center -- providing both financial and "in kind" support. Those organizations include the Pepsi Foundation, Georgetown and Howard Universities, the University of Maryland's Office of Undergraduate Studies, and Maryland's College of Arts and Humanities.** In addition, two of our focus groups (ATDS and BTA) are providing support as well. The conference involves multiple ATHE members.

MOTION: To create the following pricing structure for the ATHE online job bank. Bill 2nd. Passed Unanimously.

Rationale

Viewing the Job Bank

Members who want to view the job bank do so for FREE.

Non-members who want to see job bank postings pay \$30 per year (subscription period is June 1 to May 31). (Details on who they will pay and how need to be worked out)

Posting to the Job Bank

Organizational members who want to post a job can do so for FREE.

Non-organizational members who want to post jobs will be charged as follows:

\$.20 (20 cents) per word, to a maximum of 200 words = \$40 per ad

every word over 200 is \$1 per word

posting expires after 60 days

(Posters will send Shaun the announcement; Shaun will tell them how much it is; Nancy invoices.)

Rationale for Pricing

ARTSEARCH charges educational institutions \$425 per 120 words to place twelve ads over a 12 month period. (approximately 29.5 cents per word)

USITT is moving their classified advertising online. Their current rate is \$1 per word, no maximum word count. A 200-word ad, run for a one-month period, would be \$200.

Our proposed price would, therefore, be significantly cheaper. Ultimately, the Association will want to explore a fully automated online job bank. *We will do some fairly aggressive marketing of the new job bank to include: letters/flyers to chairs and deans, e-mail notices to organizational members about free postings, and e-mails to ATHECALL about the new job bank.*

MOTION: From Julie, Hold 2008 Conference at the Grand Hyatt in Denver. 2nd Michael. Passed Unanimously.

Operations Committee electronic vote, November 13, 2006

MOTION from Judith Sebesta to approve the Midyear Meeting in January 2008 in Denver at the Grand Hyatt Denver for the following dates:

Friday arrival - January 18, 2008

Sat. and Sunday meetings - Jan. 19 and 20

Conf. Planning meetings Jan. 20 & 21.

Rationale

GC members and FGRs could see the hotel already approved by the OC prior to our 2008 conference

2nd Nina LeNoir. Passed unanimously.